

# SHELFANGER PARISH COUNCIL

**MINUTES** of the Parish Council Meeting held on Thursday 8 January 2026 at 6.30 pm at Shelfanger Village Hall.

**Councillors Present:** Cllr Marion Paines (Chair), Cllr P Chambers, Cllr P Oldman and Cllr P Ross

**In attendance:** Elaine Tinsley (Clerk), County Councillor C Rowett and Jen Celerier (Volunteer Tree Warden)

- 1. Chairman's Welcome and to receive apologies for absence** – The Chairman welcomed everyone to the meeting and noted apologies for absence from Cllr Mick Paines (Vice Chair), Cllr M Hurst & Cllr D Hurcomb
- 2. To approve the Minutes of the meetings held on 30 October 2025** – The Minutes of the meeting held on Thursday 30 October were unanimously agreed as being a true record and signed.
- 3. To receive declarations of interest on items on the agenda and requests for dispensation** – None.
- 4. To receive questions or comments from members of the public** – None
- 5. To receive County Councillor Catherine Rowett's Report** – County Councillor Rowett had sent her report to the Clerk, which had been circulated, she was not present at the meeting at this time but was expected shortly.
- 6. To receive the Chairman's Report** – The Chair thanked everyone for their attendance. Confirmed there had been some tree felling carried out on Boyland Common land which would be covered by Cllr Ross & the Tree Warden later in the meeting.
- 7. To receive the Clerk's Report** - the Clerk reported the village gates had been positioned, the footbridge had been replaced across the stream on Hall Lane and she would chase the replacement of the rotten footpath sign on Common Road.
- 8. To receive updates from individual Council members** – None
- 9. To receive Boyland Common Report** – On hold until later in the meeting.
- 10. To receive a report from Jen Celerier – Tree Warden** – On hold until later in the meeting.
- 11. Planning matters – Church Farm Barns – 2025/2047 & 2048 – OBJECTION** – Clerk to raise on planning portal.

**The meeting now returned to Agenda Items 5, 9 & 10.**

County Councillor Rowett read out her report, detailing the Norfolk Community fund – Enquiries to be made to Church Wardens to ascertain any equipment needs. She is also working hard to get the road re-surfaced at Winfarthing.

Cllr Ross read out her Boyland Common report and expressed concern that the funds could not be returned to the Friends via a cheque – the clerk confirmed this could be arranged in cash – **ACTION: Clerk.** She also expressed concern over the felling of some trees on common land.

The Tree Warden reported on the felled trees and asked the council's permission, which was readily given, to:

- Replant with Ash dieback resistant trees
- Put up some fencing on the roadside (although this should be confirmed with the District Council Community Assets Management Officer – Jamie Henry)
- Put up some signs asking for any information

She also reported on the near completion of the project in Winfarthing, 2/3 completion of the work in Shelfanger and the future project at Poplar Farm and it was anticipated that approximately 2000 hedging plants and trees would have been planted by the end of the season. She also confirmed 3 possible TPOs pending.

**12. To receive the financial report and authorise payments – all payments were agreed:**

- Wix website charge (3 yrs) - £259.20
- Litter bag hoop - £14.95
- Smith & Derby – clock service - £393.60 (Ratify)
- A Forder – maintenance - £400.00 (Ratify)
- NPTS – Clerk Assertion 10 Training - £43.20 (Ratify)

**13. To discuss Village Hall Accounts – Due to three Councillors being absent, this discussion was deferred to the next meeting.**

**14. To agree items for the next meeting Thursday 12 March 2026.**

**Meeting Closed at 8.20pm**