SHELFANGER PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Thursday 10 September 2026 at 6.30 pm at Shelfanger Village Hall, Common Road, Shelfanger

Councillors Present: Cllr Marion Paines (Chair), Cllr P Chambers, Cllr Marilyn Hurst (arrived at 6.55pm), Cllr P Oldman and Cllr Pam Ross
In attendance: Elaine Tinsley (Clerk), Tree Warden Jen Celerier (6.50pm-8.05pm), County Councillor Margaret Thomas (6.40pm – 7.20pm) and 3 members of the public

1. **Chairman's Welcome and to receive apologies for absence** – The Chairman welcomed everyone to the meeting and apologies were noted for Cllr Mick Paines.

2. **To receive declarations of interest on items on the agenda and requests for dispensation** – None.

3. **To receive questions or comments from members of the public** – A member of the public reported that the felled tree had been removed from the beck behind Sycamores on Rectory Road.

   A member of FOSC (Friends of Shelfanger Church) requested a grant towards the Drainwater Dispersal Project – an official grant request would be forthcoming. The member of FOSC also requested permission to site a noticeboard on the end of the Bus Shelter, which was agreed. Material which is to be displayed on it, should be sent to the Clerk for approval before displaying.

   Another member of the public reported they had found the flooding surgery attended by Adrian Ramsey to be very useful and wondered if any feedback had been received? The Clerk confirmed no, but advised she would chase feedback and the promised booklets **ACTION: Clerk**

4. **To receive the Chairman's Report** – The Chair thanked everyone for attending the meeting.

5. **To received updates from Clerk / Individual Council members** – The Clerk reported she would be attending the NPTS Autumn Conference. She also indicated that three polices were outdated and asked for Councillors to read through these – and it was agreed:
   - **Code of Conduct** would be checked by Cllr M. Paines
   - **Financial Regulations** would be checked by Cllr P Chambers
   - **Standing Orders** would be checked by Cllr M Hurst

   She also confirmed correspondence had been received about the scrubland being cleared, which she had responded to reporting this was not a Parish Council matter as the owner of the land was not known. She confirmed that no calls for sites had been put forward to Shelfanger in the latest trance. She had received notification that the ICO would be taking a direct debit for £52 for their annual fee, which had come in after the Agenda had been posted. She also asked and received ideas for the Shelflife report and would put it together and circulate for agreement/amendment. She showed the Councillors bin stickers recently purchased for another Parish Council to ask drivers to slow down, but it was felt none were needed for Shelfanger. The Clerk also apologised that she missed off the item on the Agenda to sign the Minutes, but these were agreed and signed at this point in the meeting.

   Cllr M Hurst reported on her attendance at the People's Emergency Briefing on 03.07. She reported it was very interesting to watch the presentation put together by Bath University on climate change etc., but would watch to see if the Government adopted it.

6. **To receive the Royland Common Report** – this had previously been circulated to the Councillors. Cllr P Ross also reported that Aaron Brown from NWT had visited the common and was of the opinion an application

could be made to enter into the Stewardship Scheme, which would result in an annual £1,890 payment which could be used to maintain the common – Cllr Ross to investigate further **ACTION: Cllr P Ross.**

7. **To received the Tree Warden Report** – Jen Celerier read out her report.

8. **Planning matters – 2025/1968** – no decision had been made by the Planning Department
2026/1872 – Mitchells Yard - no decision had been made by the Planning Department
2026/2451 – Shelfanger Hall – no objections were raised.

9. **To receive the financial reconciliation and authorise payments** – No payments were due and the financial report was agreed

10. **To discuss possible Parish Partnership Scheme Application** – No application was anticipated for this financial year.

11. **To discuss 6 monthly budget review** – this was presented and agreed by all Councillors**.**

12. **To discuss Clerk's salary** – Following the clerk's CiLCA qualification, her pay scale was agreed at SCP 24.

13. **Correspondence Received** –
    - **Cat feeding on Rectory Road** – The Clerk had received correspondence regarding the cat feeding along Rectory Road and how this was affecting the sheep owner. It was agreed very little could be done except to encourage feeding elsewhere. In the same correspondence, the foul smell coming from the ditch bordering the Diocese land was being investigated by the resident via Binders.
    - **Ormiston Families Charity** – had approached the Parish Council for a donation and it was agreed £100 would be sent.
    - **Footpath 12 – footbridge** – This footbridge at the bottom of Church Walk was reported as being in dis-repair and should be report to Highways **ACTION: Clerk**

14. **To agree items for the next meeting Thursday 12 November 2026.**

Meeting Closed at 8.45pm