

# SHELFANGER PARISH COUNCIL

**MINUTES** of the Extraordinary Meeting held on Monday 24<sup>th</sup> March 2025 at 4.45pm at Shelfanger Village Hall.

**Councillors Present:** Cllr Marion Paines (Chair), Cllr M Hurst, Cllr Mick Paines, Cllr D Hurcomb and Cllr P Ross

**In attendance:** Elaine Tinsley (Clerk), Three members of the Village Hall Committee – The Chair, Vice Chair and Treasurer

**Chairman's Welcome:** The Chair opened the meeting and welcomed everyone present. The purpose of the meeting was for the Parish Council to understand the new layout of the Village Hall Accounts.

Cllr Ross confirmed that the Parish Council had no particular concerns about the accounts, but felt it was important that they understood the new way they were laid out and it was the Parish Council's desire that they be given more breakdown of each item, as they had previously received. Cllr Hurcomb asked why there was a need for this and he was advised this was necessary for approval of the accounts.

The Treasurer of the Village Hall acknowledged the accounts had been produced following the UK Accounting Standards, but did understand the need for extra information in this instance. He stated that it is taking him some time to go through the accounts and the way they have been produced previously, especially with the residual funds from the Social Club, not being returned to the Village Hall account at the end of the accounting year (this has not happened for the past three years). He also acknowledged that the hall asset should not be showing under the Social Club accounts and this needed to be sorted, along with the lease agreement (which had expired) and rental payments between the Village Hall and the Social Club, but this would all take time. However, he was happy to produce a breakdown from Xero (the accounting system) and send to the Parish Council Clerk for onward circulation, but suggested this would not be until mid-May due to commitments for the whole of April. He also stated that the asset of the village hall extension should not be shown on the Social Club balance sheet, neither should income from events held at the hall, but again should be on the Village Hall Accounts. This is all a work in progress and will take time. Whilst at present the Charities Commission are not asking for a return, their requirements change each year and also with the changes to the accounts going forward, this may well trigger a return to them in the next accounting year and may include re-stating some numbers.

The Treasurer stated that they would shortly be preparing a budget for the next three years to ensure enough funds were ringfenced for any maintenance requirements.

The Chair thanked the Village Hall Committee members wholeheartedly for their willingness to provide further information and looked forward to a new relationship going forward.

**Meeting closed at: 5.30pm.**